



Presidential Policy Memorandum No. 285 – Revision 1

TO: All Virginia Tech Employees and Students
FROM: Timothy D. Sands
DATE: June 13, 2024
SUBJECT: University Domicile Residency Appeal Committee

Effective Date: Immediately
Policy Expiration: Indefinitely

This policy memorandum hereby creates a formal University Domicile Residency Appeal Committee.

Background:

Pursuant to statutory authorization, the State Council of Higher Education for Virginia (SCHEV) has promulgated regulations with the intent to ensure the application of uniform criteria in administering the *Code of Virginia* in determining eligibility for in-state tuition charges. These regulations require a process of appeals for students including a final administrative review. Virginia Tech has maintained a final administrative review process for many years, and this PPM provides a formal appointment structure.

Committee Charge:

The University Domicile Residency Appeal Committee has final authority for all appeals related to domicile for tuition purposes, including undergraduate, graduate, professional and medical programs. The committee is expected to make appeal decisions based on the applicable Code of the Commonwealth of Virginia (§ 23.1-500 – 510) as well as the State Council of Higher Education for Virginia (SCHEV)'s Domicile Guidelines.

Committee Membership:

The Vice Provost for Enrollment Management shall make the appointments to the committee and be assigned the duty hereafter to monitor and maintain the composition and membership of the committee. The University Domicile Residency Appeal Committee will include representation as follows:

- A representative from an academic college (one-year term);
- A representative of the Office of the University Provost (two-year term);
- A representative from the Office of University Scholarships and Financial Aid selected by the Director of that office (three-year term) - This person shall chair the committee.

Prior to the end of any member's term, the chair shall recommend a replacement to the Vice Provost for Enrollment Management.

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Original PPM approved May 31, 2013, by University President, Charles W. Steger.

- Revision 1
 - Updates to committee membership representation.
 - Clarifying language related to committee charge appeal decisions
- Approved June 13, 2024, by University President, Timothy D. Sands.