



## Hokie Handbook

### No. 8300

**Policy Effective Date:**  
8/21/2007

**Last Revision Date:**  
11/17/2011

**Policy Owner:**  
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**Affected Parties:**  
Undergraduate  
Graduate

**1.0 Purpose**  
**2.0 Policy**  
**3.0 Procedures**  
**4.0 Definitions**  
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**6.0 Approval and Revisions**

### 1.0 Purpose

### 2.0 Policy

The Hokie Handbook, published annually, contains current information about the university and regulations that apply to all students. This document is applicable to students matriculated at the Blacksburg campus, as well as those students at branch campuses, higher education centers or other university owned or leased properties.

### 3.0 Procedures

The university reserves the right to change those regulations during the academic year and notification is hereby given of that possibility. All changes will be outlined in a special ad in the Collegiate Times, and publicized by other appropriate means to the university community. Degree requirements and regulations applicable to a particular college are available in the general catalog. Complaints about any function of the university are ordinarily handled through the normal administrative chain. Students who wish to file a formal complaint should write a letter to the head of the administrative unit responsible for the area of complaint. The letter should detail the problem being complained of and the redress requested. There are some types of complaints which have additional formal mechanisms for redress which are explained in University Policies for Student Life and other university documents. Students who desire assistance in determining the most appropriate avenue for addressing a specific complaint should contact the Dean of Students Office.

### 4.0 Definitions

### 5.0 References

### 6.0 Approval and Revisions

Approved August 21, 2007 by Vice President for Student Affairs, Zenobia L. Hikes

- Revision 1  
Policy title updated from “University Policies for Student Life” to “Hokie Handbook,” and reference throughout the policy updated.  
Approved November 17, 2011 by Vice President for Student Affairs, Edward F. D. Spencer.