


**PRESIDENT'S POLICY MEMORANDUM NO. 280**

**TO:** All Faculty, Deans, Department Heads, and Undergraduate Students

**FROM:** Charles W. Steger 

**DATE:** December 12, 2012

**SUBJECT:** Establishment of an Undergraduate Curriculum Committee

Approved by CUSP:	October 22, 2012
Approved by University Council:	November 26, 2012
Approved by the President:	November 26, 2012
Effective Date:	Spring Semester 2013

University Council approved a resolution regarding the establishment of an Undergraduate Curriculum Committee

Following is the text of the resolution.

**WHEREAS**, undergraduate education is a key component of the university's mission, embodied in the undergraduate curricula of seven academic colleges that serve undergraduate students across the university; and

**WHEREAS**, the university's strategic plan, "Envisioning Virginia Tech: 2012-2018" calls on academic programs to develop competence in fundamental areas such as computational-thinking skills, critical analysis, and written and verbal communication; and to be responsive to university-wide expectations for integrating diversity, global and international experiences, undergraduate research opportunities, and/or experiential and service learning into the undergraduate experience; and

**WHEREAS**, the Division of Undergraduate Education has outlined a vision plan for 2012-2016 to ensure the university is providing an educational experience that advances its values and promotes their development in every undergraduate; and

**WHEREAS**, these new demands and challenges will necessarily require the development of new degree programs and the modification of existing curricula; and

**WHEREAS**, the review of curricula and degree proposals and revisions are currently handled by a subcommittee of the Commission on Undergraduate Studies and Policies; and

**WHEREAS**, the proposed committee structure follows the existing Graduate Curriculum Committee, a standing committee of University Council; now,

**THEREFORE, BE IT RESOLVED**, that the University formally establish the Undergraduate Curriculum Committee as part of the university governance structure, reporting to the Commission on Undergraduate Studies and Policies; and,

**BE IT FURTHER RESOLVED**, that the University Council By-laws be amended to reflect the creation of this university committee, with a charge and membership as follows:

Undergraduate Curriculum Committee

Charge: To review and make final recommendations to the Commission on Undergraduate Studies and Policies concerning degree requirements, courses, academic progress, standards and criteria, and other policies and procedures affecting undergraduate curriculum and instruction.

Reports to: Commission on Undergraduate Studies and Policies

Chairperson: Vice-chair (chair-elect) of the Commission on Undergraduate Studies and Policies

Membership:

- The vice-chair of the Commission on Undergraduate Studies and Policies
- One faculty representative from each of the academic colleges (three-year term)
- One staff representative elected by the Staff Senate (three-year term)
- One representative from the Student Government Association (one-year term)
- The chair of the University Curriculum Committee for Liberal Education (one-year term)
- One Enrollment Services representative selected by the Assistant Vice President for Enrollment and Degree Management and University Registrar (three-year term)

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